Eligible employees for the special RetirementPlus (R+) Election

Dear Superintendent NAME,

I am contacting you, once again, to request your assistance. Attached please find an updated Excel file listing employees in your district/school who are eligible for the **special RetirementPlus (R+) election** pursuant to Chapter 134 of the Acts of 2022, which **ends on June 30, 2023**.

As you may recall, these employees were sent an R+ election ballot in January 2023, but as of March 7th, **they have not responded**. If they do not submit their election form by 6/30/2023, they will not be able to participate in R+, **even if they are contributing at 11%.**

On March 31st, our vendor is mailing a second R+ election ballot to every eligible employee who has not yet submitted their election.

I respectfully request that you and/or your business and personnel staff reach out to the employees on the attached list and tell them they need to make their election by June 30, 2023. For convenience, we have attached a generic email message that you can customize for this purpose. *Please only send this message to the employees on the attached list because no one else is eligible for this special R+ election.*

You can find more information regarding this election at our R+ Resource Center. Also, please note the following important details:

- a live R+ webinar for ***Employers*** is scheduled for **tomorrow**, Tuesday, March 21, 2023, at 9 AM.
- a live R+ webinar for ***Election-Eligible Members*** is scheduled for **tomorrow** Tuesday, April 4, 2023, at 4 PM.
- second ballots will be mailed **to the addresses in the attached file*** on Friday, March 31, 2023
- even if employees on the attached list are contributing to MTRS at the 11% rate, they are **NOT currently participating in R+**
- elections must be submitted by **Friday, June 30, 2023**
- **there will not be another chance for these employees to elect into R+ after Friday, June 30, 2023.**

Please review the attached list to ensure we have the correct contact information for your election-eligible employees. We have also highlighted the fields for email addresses that are missing. ***Please respond to this email with any address corrections, and provide us with missing email addresses, if necessary.**

We very much appreciate your assistance with this process!

If you have any questions or concerns, please feel free to email us at retirementplus@trb.state.ma.us

Sincerely,

Erika Glaster
Executive Director

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Note: Regular e-mail is not a secure means of communication. Please do not send Social Security numbers, account numbers, and other sensitive information via e-mail, as the MTRS cannot guarantee or ensure the privacy, confidentiality and/or security of e-mails sent to us. If you wish to inquire about a matter requiring the inclusion of personal and/or confidential information, please contact us at 617-679-6877, between 9:00 a.m. and 5:00 p.m., Monday through Friday.

Additionally, this information is for the use of the intended recipient(s) only. If you are not an intended recipient, note that disclosure, copying, distribution, or use of the contents of this message is prohibited. If you have received this e-mail in error, please contact the sender immediately at 617-679-6877 and delete all copies from your system.
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